

Youth Health Survey Workplan
Version #4 – April 4, 2011

Objectives	Activities	Responsibility	Timeline/Status
1.0 Creation of updated Youth Health Survey Tool	1.1 Conduct environmental scan of existing chronic disease risk factor surveillance tools (ie BRFSS, RRFSS, SHAPES, CCHS, Youth Smoking Survey, etc)	Elizabeth Harland	June 30/10 Complete
	1.2 Review sample tools to create “dictionary” of questions for a Manitoba YHS.	Tools Task Group Elizabeth Harland	July 15/10 Complete
	1.3 Determine which data from YHS 06-08 is being used. Plan for and undertake consultations (ie focus groups, surveys or key informant interviews) with those involved in implementing the original tool in 2008 and those who received the reports – including youth. (Need 2012 survey to maintain some consistency with previous version for comparing data).	Kate McGarry & Youth Excel Research Team Elizabeth Harland	Sept 30/10 Complete
	1.4 Create expert groups to advise on the survey content (ie nutrition, physical activity, tobacco use, injury, sexual health, mental health, substance use, etc) and methods.	Tools Task Group Health in Common	Sept 30/10 Complete
	1.5 Expert groups meet and choose questions to recommend from dictionaries.	Health in Common	Dec 1/10 Complete
	1.6 Develop the core content and/or additional modules of the updated Youth Health Survey tool.	Methods Task Group	Nov 1/11 Tools Task Group Complete. Draft tool passed on to Methods Task Group.
2.0 Creation of updated Youth Health Survey Methodology	2.1 Conduct environmental scan of methods and validation techniques to create “dictionary” of methods for a Manitoba YHS.	Elizabeth Harland	June 30/10

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	2.2 Evaluate methods from previous survey through consultations with end-users.	Kate McGarry & Youth Excel Research Team	Dec 31/10
	2.3 Methods experts to meet and determine methodology ie. Sampling, attaching identifiers, and direct measures	Methods Task Group	Sept 30/11
	2.4 Develop draft core content and/or additional modules of the updated YHS.	Methods Task Group	Nov 1/11
	2.5 Pilot test the revised Youth Health Survey tool and methodology.	Carly Leggett and Kate McGarry	Mar 1/12
	2.6 Analyze results of pilot test and amend tool and methodology as indicated.	Carly Leggett and Kate McGarry	May 1/12
3.0 Youth Health Survey Knowledge Development & Exchange	3.1 Continue to promote use of 2008 YHS results & supporting users in utilizing this information	YHS WG	Ongoing
	3.2 Review sample reports collected during environmental scan to create the 2012 YHS report	KE Task Group	
	3.3 Identifying champions	Grant McManes Youth Excel Research Team	Ongoing
	3.4 Follow up with stakeholder groups that have had presentations on the 2008 YHS results	Grant McManes/Brian Hatherly/Jane Griffith	

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	3.5 Hosting a provincial share & learn	Grant McManes	Feb 28/2011		
	3.6 Connect with RHAs to determine how they are using 2008 YHS reports	Kate McGarry Youth Excel Research Team			
	3.7 Develop video highlighting success stories	KE Task Group	June 30/11		
3.0 Youth Health Survey- Knowledge Exchange Workplan					
TASK	ACTIVITY	RESPONSIBILITY	RESOURCES	TIME LINE	OTHER
3.1 Continue to promote use of 2008 YHS results & supporting users in utilizing this information	Continue to explore possible avenues whereby information relative to the 2009 Provincial report can be shared Use a template format to capture the information from schools re: how they developed interventions based on the use of the data	Entire YHS WG	?	Ongoing	
3.2 Review sample reports collected from MB regions as well as New Brunswick	To create/make recommendations re the 2012 YHS report. Committee recommends the same look and feel for all reports for next census	Kate McGarry plus KE workgroup. Grant McManes to speak with Tannis Erickson and make		June 2011 May YHS WG meeting	

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and PEI,		recommendation to YHS-WG			
3.3 Identifying champions in schools and RHA's	<ul style="list-style-type: none"> - Identifying "What have they done, lessons learned, what do they need to keep it moving ahead, what can we learn from each other" - identify challenges (places that it didn't work & how this is different from others who had successes) - Connect with RHAs to determine how they are using 2008 YHS reports 	<ul style="list-style-type: none"> - Grant McManes - Youth Excel Research Team - Betty Kozak 	<ul style="list-style-type: none"> - MPESA questionnaire - Ongoing dialogue - CDPI templates? - Youth Excel Provincial Case Study Report 	Ongoing. Report has been created by Kate from the MPESA questionnaires.	
3.4 Follow up with stakeholder groups that have had	-how has the survey helped you (have you used it, have the results helped you)	Brian Hatherly/Jane Griffith/Grant McManes	Check minutes from YHS- WG as to which groups this	June 2011	Grant has left a message with MAPC

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presentations on the 2008 YHS results	-linking with Youth Excel (money to hold a forum) -discussions about direct measures and sensitive topics		includes		
3.5 Hosting a provincial share & learn	Create a “share and learn” from identified champion	Grant McManes & Kate McGarry	This will now be part of the 2011 February Healthy Schools conference	\$5K from Youth Excel- to be used to cover sub costs for teachers attending and participating as part of the YHS session	Session was well attended. Approx 40 Health Promoting Schools resources were dist. Evaluation report on substitute. Funding for HS has been completed

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<p>3.6 Create 1 pager of Provincial report highlights with accompanying Health Promotion messages</p>	<p>After creation provide to key organizations to continue to promote knowledge exchange. Org's such as MMA, MB Pharmaceuticals, MB Dentists, College of Registered Nurses,</p>	<p>- Kate McGarry and Betty Kozak to provide Kate with other examples of newsletter info</p>		<p>December 2010.</p> <ul style="list-style-type: none"> ○ March 2011- Completed and gone to print. Distribute list could include: <ul style="list-style-type: none"> ▪ Healthy Schools attendees ▪ CLASP ▪ PPHL Website ▪ AGM ▪ ARFS conference attendees ○ It will be translated into French 	
<p>3.7 Discuss with Healthy Schools re connecting YHS data to HS Community Grant</p>	<p>Discuss with Andrea Lamboo-Miln re 2011-12 criteria</p>	<p>YHS- KE group</p>		<p>December 2010</p>	

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<p>3.9 Continue to identify other knowledge exchange avenues outside of Manitoba</p>	<p>Submit an abstract to WARFS or prepare an abstract for e-learning sessions (ongoing)</p> <p>Explore CHNET-Works! Fireside Chat national webinar</p> <p>Canadian Best Practices Portal spotlight</p> <p>CAPTURE website</p>	<p>What does PPHL want to present? MB, PEI and NB are planning on submitting an abstract based on the Case Studies. Does PPHL want to submit something else in addition. We might want to discuss at the meeting.</p>		<p>WARFS abstract due May 25th, 2011</p> <p>CHNET-Works, Fireside chats, CARFS e-learning, Best practices portal, Capture - ongoing</p>	
<p>3.10 YHS Video</p>	<p>Explore possibility of creating a video telling the story of the YHS similar to the CDPI video</p>	<p>Grant McManes to discuss with Tannis Erickson to get approval from Coordinating committee.</p> <p>Carly Leggett will take the lead on this with input of ideas from the YHS KE group</p>	<p>Funding - remaining funds from MB Health for YHS provincial KE</p>	<p>Approval secured.</p> <p>Project started April with completion date of early fall 2011.</p>	