



Membership Meeting
Thursday January 31st 2013
12:00 – 3:00 PM (lunch at noon)
CancerCare Manitoba, 675 McDermot Avenue
Executive Boardroom, ON4017, 4th floor

Invitees:

- Nancy McPherson, Population Health Planner Analyst, Brandon RHA, ARFS Working Group Chair (phone)
- Jo-Anne Lutz, Director Primary Care Clinics, Burntwood Community Health Resource Centre, Burntwood RHA
- Donna Turner, Provincial Director Population Oncology, CancerCare Manitoba, PPHL Chair
- Carly Leggett, CancerCare Manitoba, PPHL Coordinator
- Madeline Kells, CancerCare Manitoba, minutes
- Jane Griffith, Epidemiology Team Leader, CancerCare Manitoba, CLASP Working Group Chair
- Tannis Erickson, CancerCare Manitoba, YHS Working Group Chair
- Betty Kozak, CDPI Training Coordinator, Healthy Together Now, MHLS&CA, co-chair Youth Health Survey Knowledge Exchange WG
- Swati Mandal, Data and Statistical Analyst, Healthy Child Manitoba Office, Children and Youth Opportunities
- Paul Paquin, Curriculum Consultant, Physical and Health Education, Manitoba Education
- Carla Ens, Epidemiologist, Public Health and Primary Care Division, Manitoba Health
- Laura Morrison, Consultant, Manitoba Healthy Living, Seniors and Consumer Affairs
- Jacki Nysten, Physical Education Specialist, Manitoba Physical Education Supervisors Association
- Debbie Viel, Director of Mental Health, Wellness and Chronic Disease, Eastern RHA
- Maggie Campbell, Executive Director Planning & Evaluation, Parkland RHA
- Cate Harrington, Regional Manager of the Public Health Capacity and Knowledge Management Division, Manitoba & Saskatchewan Regional Office, Public Health Agency of Canada

Regrets:

- Debbie Nelson, A/Executive Director, Healthy Living and Populations, Healthy Living, Seniors and Consumer Affairs
- Jennifer Baker, Regional Manager Public Health, Healthy Living Southern Health
- Debbie Brown, CEO, Heart & Stroke Foundation in Manitoba
- Deb Clevett, Assiniboine RHA
- Bev Unger, Public Health Manager, Southern Health
- Nancy Hughes, Director, Quality and Planning, Churchill Regional Health Authority

- Jody Allan, Manager of Planning and Evaluation, Assiniboine Regional Health Authority (phone)
- Heather Sparling, Consultant, Health System Development Branch, Manitoba Health and DARP Working Group Chair
- Jackie Lemaire, Evaluation and Data Analyst, Addictions Foundation of Manitoba
- Dr. Lisa Richards, Population and Public Health - Winnipeg RHA
- Lynne Foley, Analyst, Manitoba & Saskatchewan Regional Office, Public Health Agency of Canada
- Ales Morga, Community Health Assessment Coordinator Southern Health (phone)
- Dr. Alex Henteleff, Population Health Initiatives Leader, Population and Public Health - Winnipeg RHA
- Cathy Steven, Executive Director, Health in Common
- Doreen Fey, VP Planning, Interlake RHA

Minutes:

1. Welcome
2. Approval of agenda
3. Approval of minutes from Oct. 22 2012 meeting.
4. Working group reports:
 - a. Youth Health Survey - Tannis Erickson (*excerpt from update*) YHS 2012, Update for PPHL Membership Meeting.
 - I. Survey Implementation Status:
 - Targets: 37 school divisions (SDs) (plus Faith-based, Independent & FN schools) = 660 schools. 31SDs (427 schools) have had surveys distributed to date, including a number of Faith-based, Independent & FN schools
 - Survey versions chosen:
 - 11 SDs chose the non-sexual health survey for all grades
 - 18 SDs chose the sexual health survey for all grades
 - 7 SDs chose a combination of each type of survey
 - 1 SD has yet to decide
 - Active consent – 1 SD, Student codes used in 28 SDs. Planning has been conducted for the remainder of the school divisions and surveys will be complete by mid-April 201. RHA reps are connecting with independent and faith based schools to determine their interest in participating
 - II. Data Input/Scanning:
 - Scanners located in IERHA (Eriksdale), CCMB (St. B.), Northern RHA (Flin Flon) and Prairie Mountain Health Region (Roblin, Shoal Lake and Brandon). Scanners in IERHA, CCMB and Northern RHA are complete and staff is scanning, scanners in PMHR are finalizing installation and testing
 - III. 3. Reports
 - Report template finalized. Review process included reviews by Expert Working Groups (that assisted in the survey content), YHS Implementation Team members and Knowledge Exchange Working

IV. 4. Data Sharing/Ownership

- Draft Data Sharing Agreement between CCMB & RHAs was developed and shared with all RHAs for review and comments. Waiting for reply from WRHA prior to final version being created and presentation to RHAs for signature. Summary Data Stewardship/Ownership/Sharing document being created to cover entire data sharing process and to record major decisions made for the 2012 YHS. Additional DSAs are being developed between HCM and the RHAs and Manitoba Health.

V. 5. Media Coverage

- 2012 YHS received coverage on CJOB's Richard Cloutier Report, starting with an interview with Dr. Michael Routledge and ending with an interview with the Seven Oaks School Division Superintendent. Mr. Cloutier was asking questions about the survey content (specifically the sexual health questions) and the parental notification/consent process. There were a number of callers to the program, covering all points of view. There have been a few concerned parents in contact with a few of the SDs in Winnipeg. Concerns were mainly on the survey content (specifically the sexual health questions) and the parental notification/consent process. All concerns have been dealt with either by the SD or the RHA.
- A recent concern was raised with the Chair of PPHL. A response was being drafted when the individual contacted us to say that his questions had been answered by others and he considered the issue resolved. The questions asked were very detailed and concerned the legality and ethics of asking the sexual health questions. Donna provided a PPHL update at the CHAN meeting yesterday - there was some interest in seeing the response letter to the questions because it will have some implications in other data collection. We would not share the caller's name, so it should not be a problem. The WRHA did ask their legal dept to review it - we can only share with their permission though. Tannis is seeking permission now. The YHS will be wrapped up by April 2013. When will the Healthy Together Now Committees have access? They will have to ask permission for the SDs.

b. Adult Health Survey – Nancy McPherson (excerpt from update)

- I. AHS pilot: We had planned to conduct a pilot in 10 communities; however that is on hold because they've taken a bit of a turn. There is an opportunity to partner with MB Health to conduct pilot project (Patricia Caetano), MB Health has offered financial support and expertise. The WG had a teleconference in November and meeting in January with Carla

- The result of the discussion was that while the goal and vision of ARFS stays the same (we are very committed to the original intent of the initiative) we may use a different model/framework for implementation. Possible pilot design changes:
 - Longitudinal instead of cross-sectional - a representative sample instead of convenience sample of pilot communities
 - Where do we go from here?
 - Continue to work with MB Health to develop a project charter
 - Explore strengths and challenges of existing models (e.g.- RFSS in Ontario)
 - Explore potential linkages with ePlan
 - Will have to solidify model/approach for the project
 - Finalize the content areas & questions for the survey
 - Must be sure we don't lose sight of the original intent of the AHS in the pursuit of funding. The CHAN group was very receptive of the idea of this survey and what could be achieved with this type of data.
- c. Coalitions Linking Action and Science in Prevention – Jane Griffith. We finished CLASP (1) - Youth Excel Clasp - which was a case study of the evolution of PPHL and its outputs including the YHS. Funding for CLASP was extended to Sept 2012, but it was not selected to be extended past that point. We were also involved in the HEY CLASP - Health Empowerment for You - led by the Saskatchewan Federation of Indian Nations. It was a community based health curriculum that focused on chronic disease prevention using the “train the trainer” approach to get the information out to the communities to get them educated. They did not receive the official funding extension either, but did get some additional funding to how to evaluate their work and continue building relationships. Both groups looked at doing a new CLASP 2 project. Attended meetings to find partners in different provinces. (excerpt from update)
 - I. CLASP2-Building Community led Knowledge to Action Systems
 - Project background: CancerCare Manitoba along with cross provincial partners from Alberta (AB), Saskatchewan (SK), Manitoba (MB) and Ontario (ON) will submit on behalf of self-identified communities a CLASP (coalition linking action and science for prevention) proposal funded by the Canadian Partnership Against Cancer. Four CLASP projects will be funded to a maximum of \$2.4M over three years. The proposal is due March 21st, 2013. We are seeking at a minimum 4 communities, one from each province-MB, SK, AB, and ON, to be part of the project.
 - Through this CLASP project, a collaboration from research, policy and practice will support community led knowledge to action systems for the prevention of cancer and chronic disease. Knowledge to action is the gathering, merging and interpretation of data/evidence from a variety of

- The project will allow flexibility, enabling communities to build capacity (e.g. skills, tools, partnerships) in self-identified priority areas so that their knowledge to action system meets their needs. Communities have the option to focus on one or multiple cancer or chronic disease behavioural (e.g. nutrition, physical activity, smoking etc.) or environmental (e.g. related to air, water, land) risk factors. As an example, a community looking for local data may use existing survey tools and databases to create a community health profile on both health behaviour and environmental risk factors. Training could be provided to the community on how to interpret data and move forward starting with the development of high level prevention objectives. A community may also want to learn how to adapt a program that addresses a behavioural risk factor by building upon existing evidence from research and practice, as well as their communities' strengths, local knowledge and current programming. This knowledge will help to overcome barriers and implement a comprehensive, effective and efficient cancer and chronic disease program to improve the health of their communities.
 - Communities will also be "learning sites". While respecting community data ownership, successful examples of integrating knowledge into decisions making will be captured and shared. The project partners will create opportunities for communities to build partnerships and collaborations across provinces to share and learn from each other.
 - The project will require commitment and leadership from the community. Communities will guide the development and implementation of project activities and budget with the support of other partners. Funds can be spent on activities and to compensate for staff time.
 - We are asking each project community to complete the community information template. The information will inform and guide the development of the project activities within the given scope of the project as highlighted above so that the project meets the needs of each community.
- d. Data Access Review Panel – (Madeline for) Heather Sparling. Jody Alan has offered to join DARP to replace Catherine Hynes. Some recent emails about the Letters of Understanding that need to be redone - DARP will not be managing

5. Round table - all Partners

- a. Nancy (and Maggie & Jody) - Prairie Mountain Health - meeting of the former regions to find out who's in the broader portfolio and different function. They are developing an organizational structure around 5 core process and two 'streams' - a Planning & Evaluation stream, and a Quality Safety and Risk Management stream. Aboriginal health is also in their portfolio. YHS has been implemented across the region, just waiting on scanning. Also important to have a plan for the upcoming CHA.
- b. Winnipeg/Churchill - Carly connected with Nancy Hughes; she's not sure if she will continue to be the contact for PPHL or not - she will stay on until she confirms/connects with WRHA. Lisa Richards/Alex Henteleff are the WRAH reps at this time.
- c. Carly connected with Jennifer Baker, they're working on the YHS, still working on their org charts and not sure how everything will look at the end of the process, but Jennifer, Bev and Ales will remain the contacts for now.
- d. Joanna - Northern Region - similar situation, the org structure is still unknown, the senior executives are determining that now. Hopefully the best candidate for this committee will be realized soon.
- e. Nor-man - Tannis Campbell and Jamie Simard have taken over the YHS process for Catherine Hynes.
- f. Debbie Viel - Eastern - The org chart is final, Doreen is VP of Primary Care, also the Director of Public, Aboriginal Health, and Wellness. Haven't finalized who is sitting on what committee yet.
- g. Paul Paquin - MB Education - Helping with the translation of the YHS report template. Had a meeting recently to look at the "Tell Them From Me" survey platform as soothing to consider for the future of YHS. A lot of school divisions have indicated a preference for an on-line survey. "Tell Them From Me" comes from the Learning Bar Company in New Brunswick. The YHS could be administered through that platform or a new YHS survey could be created through that platform. No rush on the decision, but we may want to have Partner's involved in some of the discussions/presentations going forward.
- h. Cate Harrington for PHAC - Regional roles are still changing - hopefully in spring we'll have some clarity. More resources to knowledge exchange, public health capacity enabling. Still not sure if they will continue to be involved in surveillance.
- i. MB Health (for Heather Sparling) Carla Ens and Laura Morrison - meeting last week, Heather filled them in as to the Partners and our need for representation from MB Health. At the end of the discussion, Debbie Nelson would represent Healthy Living and Patricia Cataeno will represent MB Health. They had a couple of main concerns - DARP Chair (Heather) now that HCMO is a Partner in the YHS - that may be a conflict of interest (?) Not sure how to transition that. Regarding

- j. Jacki Nylen, MPESA- Focus is on the new report cards and supporting the YHS. There is a specific health mark this year that is different than in the past. Save the date - we're invited to the MPETA-PHE Canada National Conference in Winnipeg on Thursday, October 24 to Saturday, October 26, 2013. PHE Canada Event: PHE Canada is proud to partner with Manitoba Physical Education Teacher's Association (MPETA) to present the 2013 National Conference in Winnipeg, Manitoba. The conference theme is "*Fields of Plenty, Fields of Play: Harvesting Healthy Active Lifestyles*". The National Conference provides an opportunity for delegates to network with colleagues and increase their knowledge and skills to foster healthy active living for children and youth in the school community. Delegates are people involved with the health, physical activity and education needs of children and youth including educators, public health, administrators, recreation leaders, physical education specialists and generalists who want more information regarding physical education. Go to the website for all the details: www.phecanada.ca. Would be interesting to be able to share some preliminary YHS data at that conference. Not sure if we could put in abstract by March 1st deadline, or what we would be able to say at that point. Will be about 500 people. **Will discuss next week at the KE working group meeting.** We should be sure to have a strategy for this if we're going to go forward.
 - k. Swati Mandal, HCMO - since last November the two full time dedicated staff have been working on it the YHS. Most of the schools have been sent the survey questions except a few in the Winnipeg School Division and three in northern Manitoba.
 - l. Alex Henteleff - WRHA - has not be affected much by the amalgamations, will be connecting with Churchill about the PPHL.
 - m. AFM Trina Larsen - Trina is leaving AFM, Jackie Lemaire will continue on.
 - n. Donna Turner, CCMB - we are still very invested in the PPHL, using resources primarily from the CCMF and funneled through the epidemiology department. CCMB staff is involved in a number of PPHL-related groups. We have 4 scanners operating, almost 24hrs a day, on the YHS. One full-time person and three part-time people working on it.
 - o. HIC, CCS, HSFM - Carly spoke with Debbie Brown from HSFM - membership will remain the same. No change as far as we know for CCS or HIC.
6. Chairs' Report - Donna Turner - certainly once everything has been finalized among the regions, we imagine that we would need to have 2-3 members from each new RHA at the PPHL table. We'll have to change our TORs accordingly.
- a. PPHL Strategic Plan
 - o Website needs updating - Carly has connected with HIC. YHS is also on the website now too.

- ARFS (AHS) has been paused in part because of the focus on the YHS and also to allow the dust to settle around the changes in the RHAs so as not to bombard them with too much information. Still need to secure some financial resources (may be some from Patricia Caetano's group)
 - Data Sharing Agreements need to be updated - this is underway-being developed as the YHS is in process.
 - Evaluation has been raised as something that needs more work. The Coordinating Committee will be meeting to re-review this point and decide what the next step is. HIC will be assisting us through that process. Need to look at: what have we done, what are our successes and what are our next steps?
- b. Primary Prevention Syndicate
- PPHL is the representation at the surveillance table (there are also tables for advocacy, research, KE. We've been trying to send around the summaries from the PPS as we get them. There is a meeting on March 4th - Madeline to send invite to PPHL. They are looking at interesting the business community in their work - trying to show that prevention is not just a health issue but actually an economic issue. Looking for their support on future surveys possibly.
- c. AGM agenda
- May 31st new date, 9-3PM
 - Looking at Canad Inns HSC location - Madeline to get pictures send quote to PPHL when firmed up.
 - Doreen will assume Chair role, not a lot of other business to discuss.
 - Don Dillman won't be a good fit for this year's AGM as it turns out. We will ask the successful HFSM Challenge grants applicants (on primary prevention) to present on their grant work - which are nearing completion now- this will be a better fit for PPHL - the connection and use of information and application in primary prevention.. MB Health Research Council and HFSM funded a new Research Chair, Dr. Alan Katz. Alan will speak and then moderate a session about the challenge grant sand how the work could affect prevention.
 - Some Health e-Plan data may be available to present - (excerpt from website <http://www.gov.mb.ca/healthplan> - Health e-Plan is a secure, interactive, online health assessment tool. Using information you supply, Health e-Plan identifies your current health status, helps you set goals and track progress toward meeting those goals. It also connects you with resources and support in your community based on the results of your personal health assessment. They could do a short presentation on the Manitoba adult data. This would also be a good connection for the research people to see where the data is then used to develop work in primary prevention (science-to-practice).
7. Next Membership Meeting (AGM) May 31st, 2013.