



## Coordinating Committee Meeting

June 26, 2012 1:30 - 3:30 P.M.

CCMB Brandon Room - ON4023

*TELECONFERENCE: 1-866-464-4026, conference code 7563917157*

### *Invitees:*

Debbie Brown  
Doreen Fey  
Alexandra Henteleff (phone)  
Kate McGarry

Madeline Kells (minutes)  
Carly Leggett  
Cathy Stevens  
Donna Turner

### *Regrets:*

Jane Griffith, CLASP Chair  
Heather Sparling, DARP Chair  
Catherine Hynes  
Tannis Erickson, YHS Chair  
Nancy McPherson, ARFS Chair

### *Minutes:*

1. Welcome - Donna Turner
2. Approval of Agenda - Donna Turner - add Primary Prevention Syndicate Update from Cathy Steven and Debbie Brown.
3. Approval of Minutes of April 24<sup>th</sup> 2012 and follow-up on action items - school where YHS media event is being held incorrectly noted as 'Garden City' Collegiate - should be 'Windsor Park' Collegiate. Madeline to change. Approved with change
  - a. **Carly to revise working Strategic Plan - action Items document for release at AGM.** See Agenda Item 5 and attached document.
  - b. **YHS video release: Media event planned for May 3<sup>rd</sup> at Windsor Park Collegiate.** Release went well overall, Global misquoted a stat - and interviewed a student after being asked not to - which caused some trouble; however they retracted it and re-ran the story which increased our exposure. There was also a TV interview on Breakfast Television with Kate McGarry and several smaller regional stories.
4. Strategic Plan - Donna Turner. Carly to make changes as recommended by committee including, in general:
  - a. **Carly to update the date completed and status columns where applicable.**

- b. Send the Action plan document to the PPHL Membership for each Membership meeting as an FYI only.**
- 5. May 11 PPHL AGM Report review - distributed by Carly. See attachment. **Change date on front, remove green highlights and send web-link to all members.**
- 6. Working Groups Update
  - a. Tannis Erickson - Youth Health Survey (YHS)
    - i. YHS video media release- went really well, all local news uptake is now on the PPHL website <http://partners.healthincommon.ca/reports/in-the-news/>
    - ii. Student codes- Identifiers will now be referred to as "student codes." Group met a few weeks ago and unanimously agreed to support the process although the final decision will ultimately be made at each RHA level. Processes to move forward with or without students' codes are being developed.
    - iii. YHS tool- now finalized and ready to be sent for final print. French has been translated and is in the process of graphic design.
    - iv. YHS Implementation Team- met recently and is in the process of planning and preparing documents for implementation and data collection. Also in the process of recruiting schools to the survey and deciding on a) student codes & b) inclusion of sexual health content (decision for latter made at school division level)
  - b. Nancy McPherson - Adult Risk Factor Surveillance (ARFS) - last met in April and is continuing to develop the Adult Health Survey. Using the Youth Health Survey as a framework, members are reviewing existing survey questions related to specific topics to create a draft survey that the whole group will review later this summer. The search for funding sources also continues.
  - c. Jane Griffith - Coalitions Linking Action & Science for Prevention (CLASP) - YE CLASP update
    - i. Final overall YE CLASP report is being made available on the PPHL website
    - ii. Cross-case study report submitted for publication in Chronic Diseases and Injury Prevention in Canada.
    - iii. MB case study report article being drafted - **Kate to send to Madeline to fwd to Committee.**
    - iv. YE CLASP renewal submitted – Funding announced Aug.2012
      - 1. Funding start date: Oct.2012, end date: Sept. 30th 2014.
      - 2. New partners include Physical and Health Education Canada (PHE Canada), the Canadian Association of Principals and Nova Scotia (University of Dalhousie CLASS II project).
      - 3. Less funding received this time (\$73,522 over two years)

4. Thanks for all the letters of support (Debbie Brown, Donna (PPHL), CCMB, NRHA, IRHA, Dept. Education and Healthy Living, Seniors and Consumer Affairs)
5. Goal of the project is to develop a dynamic multi-level (national and provincial) and multi-sector (health, education) community in Canada advancing healthy school communities through enduring partnerships, product development and problem-solving.
6. Four main aims have been developed to help YE reach their vision in building healthy school communities. Each partner has identified specific provincial and/or national activities under one or more of the 4 aims. This structure allows partners to implement activities that meet their needs and reflects their local context but also allows for the opportunity for others to learn from each other.
7. Aims:
  - a. Develop and support use of healthy school community products
  - b. Support problem solving that advances healthy school communities
  - c. Deepen and broaden collaborations among healthy school stakeholders in nine provinces
  - d. Evaluate Youth Excel and contribute to cross-CLASP evaluation
8. MB's main activity falls under Aim 1 and includes the development of a provincial KDE evaluation framework and tools. Expected outcomes from this activity will include: 1) a KDE capacity evaluation framework and tools; 2) Training manual; 3) Lessons learned from the evaluation of MB and SK
9. MB will contribute when appropriate to other YE CLASP aims and activities.
10. Other activities include: Pan-Canadian Forums, PHE Canada tools for engaging parents, development of a best practices portal, BC is developing and exploring You Tube/Ted talks as KDE strategy and tool, Go to Meeting software to be able to bring us all together (can leverage and explore use with PPHL and WGs).
- v. Building on case study doing a social network analysis survey. Group to complete on-line survey.
- vi. MB/SK Engagement meeting
  1. May 10th- initial meeting great turn out (FSIN, Sask Cancer Agency, ARFS representatives, and Dakota Objjway, Tribal Council,

- Sagkeeng First Nation, CCMB First Nation Metis and Inuit Cancer Control unit)
2. CIHR planning grant submitted “Developing a cross jurisdictional community-led knowledge exchange system for the prevention of chronic disease”. Funding announced Oct.2012 (~25,000). Project proposal based on the identified needs and gaps during brainstorming session on May 10th.
  3. Plan to reconvene partners in August
- d. Heather Sparling - Data Access Review Panel (DARP) will be meeting sometime over the summer to start planning the next round of Data Sharing Agreements.
7. Primary Prevention Syndicate update -
- i. **Debbie to send PPS updates in the next two weeks, Madeline to send to group.**
  - ii. Dr. Alan Katz, University of Manitoba, has been selected as the Research Chair. Information about the Manitoba Research Chair in Primary Prevention can be found at:  
[http://www.heartandstroke.mb.ca/site/c.lgLSIV0yGpF/b.6366699/k.A51A/Primary\\_Prevention\\_Research.htm](http://www.heartandstroke.mb.ca/site/c.lgLSIV0yGpF/b.6366699/k.A51A/Primary_Prevention_Research.htm)
  - iii. May 10<sup>th</sup> forum was very successful; summary is posted on the website.
  - iv. Cathy Steven - Practice Based Evidence Planning Table - Trying to define what is already happening, the purpose of the table and who should be at it.
8. Next Meetings: September 24<sup>th</sup>, 1:30 - 3:30 PM, CCMB Executive Boardroom.