



Membership Meeting
Thursday, February 3, 2011
12:00 – 3:00 PM
Heart & Stroke Foundation of Manitoba
6 Donald Street
Executive Boardroom, 2nd floor

Attendees:

Laura Plett, CCS
Ron Hector
Jo-Anne Lutz, BRHA
Laura Morrison
Ales Morga, SEHA
Teresa Mayer
Heather Sparling, MHHL, Chair DARP WG
Sande Harlos, WHRA
Donna Turner, CCMB, Alliance
Linda Venus, CCS
Doreen Fey, IRHA
Paul Paquin, MB Education
Lorraine Dacombe Dewar, MHHL
Robert Shaffer, MMHL

Via Telephone:

Nancy McPherson, Brandon RHA, Chair
Tannis Erickson, IRHA Chair, YHS, WG
Catherine Hynes, NOR-MAN RHA
Sheri Buhler, PHRA
Jody Allen, ARHA
Salah Mahmud, WHRA

Regrets:

Debbie Brown, Chair, HSFM
Jane Griffith, CCMB, Chair CLASP Working Group
Debbie Viel, NEHA
Laura Donatelli, PHAC
Jennifer Baker, RHA Central
Cathy Steven, HIC

Administrative Support:

Jan Neufeld, CCS Admin. Assistant
Carol Lee, HSFM Executive Assistant

Minutes

1. Welcome and introductions
2. Approval of agenda- Laura and Ales
3. Donna Turner motioned to accept the agenda,
4. Approval of Minutes of September 29, 2010- Laura and Lorraine
5. Chair's Report-Linda Venus on behalf of Debbie Brown
 - There is no vice chair for PPHL at this time. At some time we need to discuss this and re-structure our committee in order to have back up when the Chair is not available.
 - The purpose of PPHL is to strengthen ties between the members and knit together information.
 - The Coordinating Committee and Full Membership meeting minutes will be posted on the PPHL website. All members will be sent the link. Need to revisit this at every meeting to make sure everyone is aware that they have access to the minutes.
 - Linda gave her observations since her return to PPHL.
 - The members of PPHL are members on a volunteer basis, because they see value in it.
 - Concerned that the Work Plan and Logic Model had become very data focused and that PPHL was missing the commitment to complete the knowledge exchange cycle. There have been changes made to the Logic Model and Cathy Steven will hopefully be here later to explain the changes more clearly.
 - PPHL needs funding for the Adult Survey.
 - DATA collection has been useful and now it is available for those who need it giving PPHL a stronger voice when seeking funding.

- It is the entire membership's job to find ways to develop some kind of framework to capture the story.
- There is information from the *Share and Learn* that was held last week that needs to be organized and made available to all members.
- CancerCare Foundation Manitoba has offered staff support in the form of Carly Leggett. She will report to the Chair of PPHL and the job description has been formulated. We need the staff support in order to keep the ball rolling
- The Coordinating Committee is open to recommendation of new members from the Full Membership.
- Need to discuss what we want to focus on at the AGM in May, 2011. Linda suggested that there is discussion on how PPHL's work is being used.

6. Working Groups Update:

Youth Health Survey –Tannis Erickson

- Lots of activity and have broken into sub-groups.
- The tools and methods group has conducted a series of expert working groups that Health In Common has spear-headed. A very high level first draft is expected soon.
- The methods part of the group is meeting in late February.
- There is also a group working on ethics.
- Work starting on a companion survey that would go to the principles and this is around school environment and school policies.
- The survey: there will be policy questions.
- At this time it is unsure if this information would be ready in time for the AGM.
- Would be able to give an update with possible samples at the AGM.
- This will connect the people that are not so intimately involved.
- Canadian Alliance for Regional Risk Factor Surveillance (CARRFS) symposium will be held in Toronto, November 2011.
- Donna suggested that the abstract be submitted right away.

For Coordinating Committee Follow Up:

- Funding for travel to the CARRFS symposium will be placed on the Coordinating Committee agenda.
- Catherine Hynes will keep the Coordinating Committee apprised of the development of options for attendance.

Adult Risk Factor Surveillance – Nancy McPherson

- Provincial Workshop, *Growing Up* held last week on January 26th.
- Brought in Speaker from Panama Health Organization, Dr. Glennis Andall-Breton
- She is experienced in adult risk factor surveillance. She shared the operation details of this which was great. The afternoon was a workshop via regions on terms and infrastructure and to find what the gaps are.
- We will have a meeting in early March to find out where we go next.
- Real variation between the regions and this will get us next steps.
- Where we go to for funding is something that we could have Carly look out for on a federal level.
- Thank you to CancerCare Foundation Manitoba and to Carly, Kate and Liz as they all did a great job organizing the workshop.
- All of the work is from donor dollars and this is not from the province. CancerCare is thankful and grateful that they are able to contribute this money right now.

CLASP – Tannis Erickson

- Having some multi provincial meetings and are in the analysis phase of analyzing the information.
- The whole grant was for 30 months.
- There will be a good and thorough update given at the AGM.

DARP – Heather Sparling

- Data Access Review Panel (DARP) was created to develop and manage a process of access to the Youth Health Survey data and is securely housed at CancerCare.
- To date have had 3 Healthy Child Manitoba reviews.
- There were three requests that came in right away, and we are getting better at the process for reviewing these requests.
- DARP will connect with the Adult Risk Factor.
- There are changes that need to be made for information dissemination.
- Panel is currently 6 members: Health in Common, Manitoba Health, CCNB, Norman RHA, WRHA, and Health In Common.
- The Terms of Reference for membership is at 7 members and we would like to see representation from another member partner.
- Would be helpful to have someone from education involved.
- Paul Paquin offered to become involved.
- On the Health In Common website is where we currently house the data.
- How we can increase exposure?

For Coordinating Committee Follow Up:

- The Coordinating Committee will discuss how to put together a strategy on this.

7. Strategic Plan Update – Linda Venus

- The Logic Model was passed around with comparisons made with the new version and the older version.
- The group took time to take a look at the LM and see if they had any questions.
- It was decided to make the following changes:
 - Outcomes portion: Add actual year rather than just how many years in each phase.
 - On activities: add the term “on-going”.
 - Add some concept that the active knowledge exchange is wider, deeper than the first couple of years
 - Add the year dates
- The members acknowledge the good work that Cathy and Bo did on revising the Logic Model.

8. Youth Summit Update held October 2010- Cathy Steven

- Cathy Steven was not in attendance

9. AGM Format (May 27, 2011) - Linda Venus

- What do we want to do for the educational/sharing portion of the AGM?
- Shape something around with how the data is current being used.
- Get the information to other people not around the PPHL table

- Carly to do the pre work and then the objective would be to have a communication in a larger way.
- AGM will be an open meeting with RSVP for meeting.
- Presentation on CLASP and communicate what can be done with the YHS data.
- Dr. Hans Krueger, Dr. John Kerner, and Dr. Dean Krielars are suggested to speak at the AGM.
- February 17th Making the Case for Primary Prevention is the main focus for the Syndicate Forum.
- AGM will be a knowledge/educational exchange opportunity with a small portion of business.
- Let Debbie or Linda know who you would like to suggest.
- Donna Turner will contact Dr. John Kerner to see if he will speak at the AGM.

Other:

- PPHL members want to discuss PPS.
- At the Coordinating Committee meeting there was a discussion about the importance of Primary Prevention Syndicate (PPS) being on this agenda.
- Neither Debbie nor the other co-chair of PPS was available for this meeting.
- Linda distributed copies of PPS current draft positioning statement and passed around copies of it.
- The actual shape of the organization is still very fluid at this point.
- Even if they were here there still would not be greater clarity at this point.
- PPHL is focused, not exclusive and has always been open to anyone that is committed.
- Feels that it should be at the local level and seems that it is creating a huge infrastructure
- Area that do not have enough energy attached to it
- In terms of Collaboration and integration this allows PPS to advocate for PPHL for funding.
- It was suggested that PPS should be a subcommittee of PPHL
- There is a huge mountain to climb as far as healthy living.
- Partners will play the role in the surveillance portion of PPS.
- At the Coordinating Committee meeting in February, the members ask that PPS have representation to discuss how PPHL and PPS are helping each other.
- PPS is not advocating just for PPS. There is a voice and they are arms length for groups that have not connected, i.e.; nutrition and dietary connecting the nutritionists with health care
- PPHL looks through a different lens than PPS.
- PPHL we work with them and they shine the light for us...we need to be patient as we all learn how we can work together and we complement each other.
- The contributions that the Alliance has made in that they were the first to build capacity and it was really the Alliance and Dexter Harvey that went after the government for funding.
- The Alliance is a partner in PPHL.
- The idea of the PPS is the same people. The PPS is the hand of Dexter Harvey.
- There are many components of PPS: Research. PPHL does not do research. MHRC and HSFM to co-fund a research chair; advocacy is another component. The Women's Health Council and Sport Manitoba are on the advocacy table.
- Right now risk factor surveillance is what PPHL is doing really well.
- There are some groups that may be double tasked. There is a way of balancing this; there are other people that are players.
- One thing that we all know is that there are so many components for primary prevention and we know that one group can't do it all.
- We need to keep the Manitoba spirit that we work together.

- There are two umbrellas - PPHL and The Syndicate. They work beside each other and where there are gaps, the other covers the area of the gaps; a slight overlapping to enhance effectiveness. They work together and that is how it seems to be a good competitive edge and the resources are not stretched. We all want to be engaged as much as possible. Conceptual clarity and communication is why we should want to include discussions and keep moving forward. Through discussions we can identify how these umbrellas interrelate.
- This has been a good discussion.
- The prospective that Sande and Donna have brought hopefully has helped everyone.

10. Next Membership Meeting is the AGM – May 27, 2011

11. Next Coordinating Committee Meeting –February 23, 2011