

## PARTNERS IN PLANNING FOR HEALTH LIVING

Monday, April 23 @ 9:30 – 12:00 AM  
Brandon Boardroom, 4<sup>th</sup> Floor CCMB

### Members:

Debbie Brown - Acting Chair  
Donna Turner  
Dexter Harvey  
Tannis Erikson

Mark McDonald  
Jane Griffith  
Doreen Fey Madeline Kells

**Guest:** Lorna Mayer

### Minutes:

1. Approval of agenda:
  - a. Added, Tannis update on nomination list: Cathy Hynes (Nor-Man), Deb Clevert (Assiniboine) & Jennifer Baker (Central) have all agreed to be nominated for the Executive board.
2. Minutes adopted.
3. May 11, Planning:
  - a. Afternoon session – agreed that the best format for the session may be to discuss in small groups, and then as a whole group: What contributions the individual partners bring that will help the PPHL achieve its goals, and, What benefits do the individual partners hope to realize as a result of their affiliation with the Partners (*these questions, and the goal of this session, need further deliberation*) The balance of this item will be deferred to the sub-committee of Lorna, Debbie, Tannis, Jane & Madeline.
  - b. Morning events –
    - i. Needs to be revised to include more time for us to present PPHL achievements since last May 11. Less time will be required for the election of Executive positions and approval of the Terms. Also needs to have the NIH Grant discussion/vote included. Minister may not be available that day, so we may redistribute the time allotted to her. Copy of revised agenda attached.
    - ii. Madeline to send out “who we are script document” from the Minister’s meeting and each person to generate 2-3 slides (or about 15-20 points) from his/her portion of the script. Madeline to assimilate info into power point presentation for the day.
  - c. Attendance – The following people confirmed their attendance via email:
    1. Nor-Man: Catherine Hynes, Tanis Campbell, & Muriel Njegovan.
    2. Central: Jennifer Baker & Debbie Nelson

\* Will need to send out the finalized agenda & invite soon\*
4. Room organization – deferred
5. Minister of Healthy Living – Minister will not be available on May 11 (as of 04/24).
6. Additional Planning - Another PPHL meeting planning for May 1<sup>st</sup>, 1:30 PM at CCMB in the Executive Boardroom. (the room is booked until 4PM if we need it) To finalize any other details for the May 11<sup>th</sup> inaugural meeting.

7. Next Meeting: agenda planning sub committee – Tannis, Debbie, Jane, & Madeline will meet with Lorna Mayer this Friday at HSFM to work out the agenda for May 11.

Inaugural Meeting  
Friday, May 11<sup>th</sup> , Draft AGENDA:

8:30	<i>Meet &amp; Greet</i>	HOSTED BY
9:00	<b>Welcome and Overview:</b> <i>A year in review</i>	PPHL Chair & Executive Members
10:00	<b>Approval of Terms of Reference</b> - vote required	Debbie Brown
10:15	<i>Break</i>	
10:45	<b>Election of Executive Positions</b> - vote required	Tannis Erikson
11:00	<b>National Institutes of Health Grant</b> - vote required	Jane Griffith
12:00	<i>Lunch</i>	
12:45	<b>Planning Session</b>	Lorna Mayer
3:45	<i>Wrap-up</i>	