

**PARTNERS IN PLANNING FOR HEALTH LIVING**  
**Monday, March 19, 2007 2:30-4:30**  
**Brandon Room, 4<sup>th</sup> Floor CCMB**

**Members:**

Debbie Brown Acting Chair  
Donna Turner  
Dexter Harvey  
Tannis Erikson

Mark McDonald - away  
Jane Griffith - away  
Doreen Fey  
Madeline Kells

**Minutes:**

1. PPHL Terms & Conditions: Madeline to revise per group.
2. Tannis, Dexter, Doreen, Donna and may be Debbie & Jane will attend the April 3<sup>rd</sup> meeting with MB Education at CCMB.
3. Madeline & Donna to pull info together ref. the PPHL info/letters/emails sent in January to HPSEN, Planning Network (& MB Health??) and forward to Debbie. Debbie will send out a follow – up letter to include Kelly McQuillen/ Marcia Thompson.
4. May 11<sup>th</sup> inaugural meeting:
  - a) Madeline to revise May 11<sup>th</sup> agenda per group.
  - b) facilitator - Lorna Mayer – Lorna is to be invited to our April 23<sup>rd</sup> PPHL meeting for discussion relevant to the May 11<sup>th</sup> meeting – what results can we expect/ what can we achieve, what information is needed, etc.
  - c) budget
    - food – 1,000.00, CCS volunteered to cover this cost
    - room – TBD (175.00 or free)
    - facilitator/ speakers - TBD
  - d) room reservation
    - \$175.00 (+ gst) - Doreen will follow up with Mark to see if we can get this room no charge through CCS.
  - e) catering selection/payment
    - Bread & Circuses – no problems noted with the menu.
  - f) attendees
    - guest list – RHA's that have signed the LOU.
    - invitations – Madeline to fwd. email asking members to hold May 11<sup>th</sup> in their calendars and to advise the names/numbers of attendees.
    - Once terms and conditions are finalized with group, these will be sent with the May 11<sup>th</sup> agenda. Email to include the call for nominations, membership list w/contacts, and a request for invitees to respond with what they would like to see accomplished during the May 11 meeting (objectives etc for the day)