

Youth Excel- Manitoba CLASP Workplan Version 2.0 (May 17, 2010)

Aim #1: Develop consensus building protocols within and across provinces to establish joint priorities and common tobacco and physical activity indicators

PERIOD: October 2009 – March 2010				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
No Activities				

PERIOD: April 2010 – September 2010				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Plan logistics and format of provincial forums integrating lessons from the National Forum (on joint priorities)	<ul style="list-style-type: none"> • Create agenda and invitee list • Plan logistics for meeting for forum/ YHS KE symposium(travel, food, accommodation, meeting space) 	1-Aug-10	31-Aug-10	YHS Tools and Methodology task group (TG) will organize forum
Synthesize key literature to inform provincial forums	<ul style="list-style-type: none"> • Use environmental scan of national and international surveys 	1-Sep-10	continues in next period	YHS Tools & Methodology TG

PERIOD: October 2010 – March 2011				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Synthesize key literature to inform provincial forum (on joint priorities)		continued from previous period	31-Oct-10	
Implement a follow-up forum in [province] (on joint priorities)	<ul style="list-style-type: none"> • Supplied grants to teachers to cover substitute costs to attend the Healthy Schools Conference • Participate in the planning 	1-Nov-10	30-Dec-10	Took place Feb.2011
Contribute to the development of shared priorities for mobilizing evidence and generating evidence for youth health at national & provincial level	<ul style="list-style-type: none"> • Develop summary document from symposium/forum 	1-Oct-10	30-Mar-11	

PERIOD: April 2011 – September 2011				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Contribute to the development and implementation of plans to respond to at least the top three priorities	<ul style="list-style-type: none"> Use knowledge gained to help guide development of the next cycle of YHS 	1-Apr-11	continues in next period	
Contribute to the development of effective protocols for setting priorities for evidence generation and use at national and provincial levels	<ul style="list-style-type: none"> Present Case Study findings an National Forum 	1-Apr-11	30-Sep-11	
Put agreements in place for sharing data and using data for scientific and practical purposes		1-Apr-11	continues in next period	

PERIOD: October 2011 – March 2012				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Circulate proposed core physical activity indicators to other experts/decision makers for review and validation	<ul style="list-style-type: none"> Create Provincial panel 	continued from previous period	31-Dec-11	
Finalize core physical activity indicators & measures	<ul style="list-style-type: none"> Send delegate from provincial review panel 	1-Dec-10	30-Dec-10	
Potentially complete pilot data collection on common indicators and identify implementation lessons	<ul style="list-style-type: none"> Potential to Pilot with YHS 	1-Oct-11	31-Mar-12	
Plans developed and implemented to respond to at least the top three priorities	<ul style="list-style-type: none"> Use knowledge gained to help guide development of the next cycle of YHS Use knowledge gained to help guide PPHL workplans 	continued from previous period	31-Mar-12	
Agreements in place for sharing data and using data for scientific and practical purposes	<ul style="list-style-type: none"> Ask Data access and review panel to assist with task 	continued from previous period	31-Mar-12	

Aim #2: Case Study

PERIOD: October 2009 – March 2010				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Conduct Key informant interviews from all provinces		N/A		Will take place on-line via a survey
Convene provincial case study teams and selective advisors		Complete		
Participate in consultation for key areas of inquiry	<ul style="list-style-type: none"> Develop with provinces key areas of inquiry survey Distribute on-line survey to PPHL primary contacts 	1-Jan-10	31-Mar-10	
Contribute to development of case methodologies	<ul style="list-style-type: none"> Draft case study plan Meet with other provinces to develop data collection tools 	1-Jan-1	31-Mar-10	Travel to Moncton x4
Implementation of the case study protocol in Manitoba	<ul style="list-style-type: none"> Create province case study plan Refine data collection tools for each province Collect and analyze data 	1-Jan-10	31-Mar-10	Delayed until next quarter

PERIOD: April 2010 – September 2010				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Implementation of the case study protocol in Manitoba	<ul style="list-style-type: none"> Create province case study plan Refine data collection tools for each province Collect and analyze data 	1-Jan-10 <i>revised: 1-Jun-10</i>	31-Mar-10 <i>31-Sep-10</i>	
Implement provincial evaluations of knowledge exchange and development (KDE) models using common measures and processes in MB		1-Apr-10	30-June-10	
Produce in-depth case study of the model used for KE in youth health in Manitoba	<ul style="list-style-type: none"> Write report including lessons learned 	1-Jul-10	31-Aug-10	
Document lessons from single and cross-case analyses	<ul style="list-style-type: none"> Perform Cluster evaluation with other 2 provinces Prepare lessons learned document Post document on CARRFS and PPHL website 	1-Jul-10	31-Aug.10	Delayed

PERIOD: October 2010 – March 2011

Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Document lessons from single and cross-case analyses	<ul style="list-style-type: none"> • Perform Cluster evaluation with other 2 provinces • Prepare lessons learned document • Post document on CARRFS and PPHL website 	1-Jul-10 <i>revised: 1-jan-10</i>	31-Aug.10 31-Jan-10	
Contribute to the identification and implications of case studies and develop plans to act on these, including sharing at a peer learning forum	<ul style="list-style-type: none"> • Present at peer learning forum • Present to PPHL members 	1-Jan-10	31-Mar-10	

PERIOD: April 2011 – September 2011

Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Implement follow-up forum in MB on KE capacity	<ul style="list-style-type: none"> • Present case study findings at PPHL AGM 	1-May-11	30-June-11	
Engage case study stakeholders in reviewing findings for accuracy	<ul style="list-style-type: none"> • 			
Disseminate case study findings	<ul style="list-style-type: none"> • Post report on PPHL website • Present at conferences and meetings 			

PERIOD: October 2011 – March 2012

Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Disseminate case study findings	<ul style="list-style-type: none"> • Seek out opportunities to present the case study • Create additional KE products 			

Aim #3: Strengthen collaboration among research, policy, practice, and youth leaders within and across jurisdictions

PERIOD: October 2009 – March 2010				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Conduct relationship building activities to strengthen existing teams within MB	<ul style="list-style-type: none"> Explore opportunities to meet with other individuals in various networks and opportunities to collaborate <ol style="list-style-type: none"> 1. MANTRA tobacco day 2. Vibrant Communities 3. In-motion (work with Liz Ready) 4. Vibrant Communities 5. Identify youth leaders and/or associations 	9-Oct-09	31-Mar-10	
Develop plans to strengthen existing teams in MB	<ul style="list-style-type: none"> 	9-Oct-09	31 Dec-09	
Share experiences with other provinces	<ul style="list-style-type: none"> Continual mutual learning amongst the tri-provinces especially around language, implementation of different KE models and survey methodology Participate in YE learn to share MB experience with other interested stakeholders 	9-Oct-09	31-Mar-10	

PERIOD: April 2010 – September 2010				
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No Activities	<ul style="list-style-type: none"> 			

PERIOD: October 2010 – March 2011				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
Contribute to background document for the peer learning Forum synthesizing lessons from Youth Excel to date	Create summary document of cross-case lessons learned and present at peer learning forum	3-Jan-11	30-Mar 11	

PERIOD: April 2011 – September 2011				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
No activities	•			

PERIOD: October 2011 – March 2012				
Activities to be Accomplished	Specific Tasks	Anticipated Start Date	Anticipated End Date	Comments
No activities	•			